

PERSONAL INFORMATION

Farhadova Gulchohra



📍 New Yasamal – 1, home 8, flat 91 Baku, Azerbaijan

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Sex Female | Date of birth 07/02/1987 | Nationality Azerbaijani

Professional Summary

Successful English Teacher with expertise in building engaging lesson plans and communicating ideas to foster student comprehension. Expert in adapting course materials to meet established standards and individual academic capabilities. Well-versed in motivating students to meet learning objectives. Well-read English Teacher known for adapting classrooms to modern needs and incorporating technology into lessons. Dedicated to optimizing student experiences and understanding through enthusiastic and innovative methods. Fantastic eye for detail and organizational skills. Compassionate, creative and effective Teacher with valuable experience in classroom administration, professional development and project planning. Equipped with extensive background in versatile education environments. Student-centric instructor, academic facilitator and motivational coach. Competent at performing independently or as member of teaching team. Well-versed in classroom and online technologies.

Skills

Reading assignments
Individualized instruction
Grammar principles

Field trips
Writing coursework
Literature analysis

WORK EXPERIENCE

September 2017 to current

Azerbaijan University of Language Baku, Azerbaijan
English Teacher

Prepared and implemented lesson plans covering required course topics.
Served as languages department member and attended meetings to develop and update course curricula.
Coordinated theme days for classes to encourage interest in reading, resulting in significant increase in reading scores.
Adapted lesson plans and curricula to student interests, increasing GPAs and student engagement.

September 2021-2022

University of Land of Fire Baku, Azerbaijan English Teacher

September 2020 to 2021 Baku Engineering University Baku, Azerbaijan English Teacher

Administered assessments and standardized tests to evaluate student progress. Served as languages department member and attended meetings to develop and update course curricula. Coordinated theme days for classes to encourage interest in reading, resulting in significant increase in reading scores. Adapted lesson plans and curricula to student interests, increasing GPAs and student engagement. Explored and implemented innovative use of technology in language education. Planned coursework to introduce students to important literature. Planned dynamic lessons to increase student comprehension of books and literary concepts. Worked with administrators on behavioral issues to support needs of students. Worked with other teachers to support struggling students and provide thorough help to rectify comprehension issues. Helped students develop important learning skills and good study habits useful in trade school or college education.

September 2019 to Current Zafar Courses Baku, Azerbaijan, English Teacher

Adapted lesson plans and curricula to student interests, increasing GPAs and student engagement.

Coordinated theme days for classes to encourage interest in reading, resulting in significant increase in reading scores.

Prepared and implemented lesson plans covering required course topics.

Planned coursework to introduce students to important literature.

September 2017 to 2020 Azerbaijan University of Language Baku, Azerbaijan
Specialist at the Scientific Department

Followed all company policies and procedures to deliver quality work.

Attended training programs to deepen professional skillset and assisted in training fellow store associates on existing and new training programs.

September 2016 to April 2017 Azerbaijan University of Languages, at the department of English Lexichology Baku, Baku
Laboratory Assistant

April 2011 to September 2016 Azerbaijan University of Languages, at the Dean's Office Baku, Azerbaijan
Methodologist

Supervised work of contracted employees to keep on task for timely completion.

Received and processed stock into inventory management system.

Worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.

Participated in team-building activities to enhance working relationships.

Managed quality assurance program, including on-site evaluations, internal audits and customer surveys.

Completed paperwork, recognizing discrepancies and promptly addressing for resolution.

EDUCATION AND TRAINING

20.04.2017- 01.01.2020 Azerbaijan University of Languages Azerbaijan, Baku Ph.D. German Languages
Dissertation work on the topic "Enrichment of English Lexical Fund during Globalization"

25.05.2009- 25.05.2011 Azerbaijan University of Languages Master's Degree. On the field of Language studies

15.09.2005- 10.06.2009 Azerbaijan University of Languages Bachelor's Degree on the field of English Teacher

Certificates
September 2022 - TESOL
21.11.2020

TKT Module 1, Band 3

November 2017-January 2018 Academic Writing Teacher Training Program

25. 02. 2018 – 27.02.2018 Seminar on Data Collection and Data Analysis and English for Specific Purposes

Baku, Azerbaijan

09.09.2019-13.09.2019 English Language Week

16.03.2023-30.03.2023 Teacher training course in London

Published articles:

İngilis dilində neologizmlərin yaranma yolları	Article	Journal of Language and Literature. Azerbaijan University of Languages
İngilis dilinə daxil olan terminlər dilin leksik fondunu zənginləşdirən amil kimi	Article	Baku Slavic University, Actual problems of studying humanities
Covid-19 mövzusunda yaranan söz və ifadələrin ingilis dilinin leksik fondunun zənginləşməsinə təsiri	Article	Journal of Language and Literature. Azerbaijan University of Languages
Qloballaşma dövründə dilə daxil olan terminlər leksik fenomen kimi	Article	Institute of Manuscripts, Issues of philology
Qloballaşma şəraitində elm və texnikanın inkişafının ingilis dilinin leksik fondunun zənginləşməsinə təsiri	Article	Ganja State University, Scientific News
Influence of fiction on enrichment of English Lexical Fund	Article	Budapest Hungary, The Scientific Heritage
Влияние глобализации на обогащение лексического фонда современных языков	Article	Al-Farabi Kazakh University, Хабаршы
İngilis dili leksik fondunun zənginləşməsinə təsir göstərən amillər	Article	Azerbaijan University of Languages Scientific News
Müasir ingilis dilində neologizmlər	Conference material	Azerbaijan University of Languages, Contemporary Problems of Applied Linguistics III International conference
Qloballaşmanın ingilis dilinə təsiri	Conference material	Azerbaijan Pedagogical Institute, XXII republican scientific conference of doctoral

		students and young researchers
İngilis dilinin zənginləşməsində zoonimlərin rolu	Conference material	University of Architecture and Construction, XXIII republican scientific conference of doctoral students and young researchers
The role of Americanism in enriching the English lexical fund	Conference material	Ukraina,Canada, VIII Международной научно-практической конференции «Человек виртуальный: новые горизонты».

PERSONAL SKILLS

Mother tongue(s) Azerbaijani

Other language(s)

English

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
C1	C1	C1	C1	C1

Replace with name of language certificate. Enter level if known.

Turkish

C1C1C1C1C1

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills

Solid verbal and written communication skills
open criticism and react calmly
tactful and indulgent

Job-related skills Motivated and self –organized
capable of multiple-task activity
readiness for deadline pressure

Personal skills Good at establishing contacts with people

Adaptable to various audiences & environments

Quick Learner

Computer skills MS Office XP package: Word, Excel, Power Point, Coral Draw, Photoshop, Outlook.

Other skills ▪ Developed and extended research skills