

SHAHLA GAMARI

WORK EXPERIENCE

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English Instructor at the Department of English Language and Literature

Khazar University

2022 – currently

- Crafting compelling and comprehensive teaching plans for practical translation lessons across various subjects within the English language.
- Creating an inclusive and interactive learning environment that actively involves students in the language acquisition process.
- Employing dynamic and student-centered teaching methods to enhance the effectiveness of language instruction.
- Collaborating with fellow educators to explore and implement the latest advancements in English language teaching.
- Providing individualized support to each student, fostering their linguistic proficiency and overall language skills.
- Integrating technology and contemporary resources to enrich the learning experience and keep pace with evolving language trends.
- Promoting a positive and encouraging atmosphere that motivates students to actively participate in their English language education.

Lead Instructor specializing in IELTS, TOEFL, and SAT

Educamp Education and Consulting Center

2020- 2022

-Expertly preparing students for high-stakes exams such as IELTS, TOEFL, and SAT, ensuring comprehensive readiness and success.

- Nurturing the development of essential skills including reading, writing, communication, listening, and analytical thinking, both in one-on-one and group contexts.
- Innovating and introducing new teaching methods and materials to keep pace with evolving educational needs and foster dynamic learning experiences.
- Conducting thorough monthly evaluations to assess student progress, providing valuable insights for continuous improvement in teaching strategies and curriculum development.

Junior HR Coordinator

GLC Global Leading Conferences

2019-2020

- Ensuring compliance with internal and external Industrial Relations (IR) requirements.
- Assisting in the execution of performance management processes.
- Coordinating the organization of IR conferences, meetings, and interviews.
- Managing the coordination of training sessions and seminars.

English Instructor/Coordinator

Ultra Academy

2017-2018

- Designing and implementing effective lesson programs tailored for diverse student groups.
- Providing consultations to clients and guiding students in the right direction.
- Monitoring and maintaining control over lesson programs to ensure effectiveness and alignment with educational objectives.
- Simultaneously served as an English teacher and coordinator, contributing to both instructional delivery and organizational coordination for enhanced student learning experiences.

Education

Translation Studies in English Language (Honor's Diploma)

Bachelor's Degree

Khazar University

2013-2017

Human Resources Management
Master's Degree
International Business School of Budapest
2018-2020

Language skills

Azerbaijani: Native

English: C2

Russian: B1

Farsi: B1

Computer skills

Microsoft Office Tools (Word, Excel,
PowerPoint and Outlook)

SAP