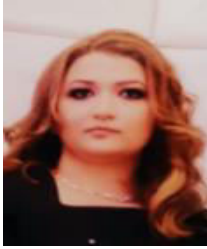



PERSONAL INFORMATION



Parvana Babayeva

 Parvana.babayeva.26@mail.ru

 Parvana.babayeva@khazar.org

Telephone number: 099 829 94 92

Instructor.(Academic Language Skills(A LS); Academic English; ESL pre-advanced; English Foundations)
TKT trainer.
CBLT trainer.
English Language and Literature Department, Khazar University.

Replace with First name(s) Surname(s)

Duties:

Leading,motivating,supporting,challenging and developing students at all levels in order to achieve success.
Applying new methods and techniques that could help students improve their English and communication skills.
Providing feedback to students in such a way that supports their progress and gives them hope for their future.
Setting tasks which challenge students and ensure high levels of interest from them.
Using resources and technology to enhance lessons.
Encouraging students to ask questions and to express their difficulties.

Oct 2012-JUL 2016

Translator. C.T.S .Company.

Duties:

Translation of documents / letters from a foreign language to English and vice versa.
Telephone interpreting.
Supporting the translation team with other projects when necessary.
Retrieving articles from newspapers, magazines, and the internet and translating them into English.
Liaising with clients to discuss any unclear points.
Conducting face-to-face interpreting.

Sep 2009- Sep 2012

English Teacher Secondary School N 46, Baku, Azerbaijan.

Duties:

Designed and planned daily unit lessons for each class and administered tests and evaluations.
Making sure that all pupils in attendance in English classes take part in daily collective team based activities.
Identifying special needs pupils and those with learning disabilities.
Preparing and setting tests, examinations papers and exercises.
Having a good clear voice and able to stand for long periods in front of a classroom full of pupils.
Developing course material that has a clearly defined structure.
Monitoring a student's progress during their studies.
Regularly evaluating each pupils progress.



2003-2005

Curriculum Vitae

Replace with First name(s) Surname(s)

Master's Degree (Honors Diploma) , British and American Literature

Azerbaijan University of Languages, Baku (Azerbaijan)

1999-2003

Bachelor's Degree (Honors Diploma), Philology
Azerbaijan University of Languages,Baku (Azerbaijan)

28 April 2022

The Webinar entitled : "Integrated Approaches to English Language Teaching : Task- Based and CLIL"

28 January 2022

The Wokrshop entitled: "Beyond the textbook: Bringing Writing to the Table in Your Language Classrooms"

19 January-30 March, 2022

American English Live : "Teacher Development Series 13

21 May 2021

Four Overarching Principles in Reading the English Novel :

Variable Attention Allocation for the Advanced Learner

9-10 December2021

International Conference on Nizami Ganjavi
(organizing committee member)

24 November 2021

Has successfully delivered TKT training course (Module 1,2 &3) to IDP School ESL Teachers within the framework of CBELT- TKT Project established as a result of partnership between Khazar University and U.S.Embassy in Baku.

24-25 September2021

The 2nd International Conference on the Philosophy of Language, Literature and Linguistics ICPL 2021

21 May, 2021

Research Seminar "Four Overarching Principles in Reading the English Novel: Variable Attention Allocation for the Advanced Learner" Yaser Hadidi (Ph.D) Tabriz University.

18 March 2021

Research Seminar "Opportunities and Challenges in Publishing Research Papers in Scholarly International Journals" Ali Rezvani (Ph.D.) Turkish German University.

2019

TKT (Teaching Knowledge Test)
Modules 1, 2,3

25 JANUARY 2018

Seminar on "Applied Linguistics and Research Methodology"
Coordinated in a partnership with Khazar University (Baku, Azerbaijan) and Azerbaijan Shahid Madani University (Tabriz, Iran)

15 January 2001

World Hope International Computer school.
Microsoft Windows '95,Word'97,and Exel 97'

PERSONAL SKILLS

Mother tongue(s) **Azerbaijani**

Other language(s)

English

Russian

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Russian	C1	C1	C1	C1	C1