

PERSONAL INFORMATION

Shahriyar Mammadov



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Sex Male | Date of birth 29/08/1992/ Nationality Azerbaijani

CURRENT POSITION

English Language Instructor

WORK EXPERIENCE

01/08/2016–01/08/2018

Volunteer in International Relations and Management

Pest Megyei Youth Organization, Budapest (Hungary)

Analysing and interpreting international policies, issues, legislation, as well as the activities of governments, businesses and organizations

Maintaining current knowledge of foreign and domestic political affairs and their decisions

Providing statements for the media on foreign policies and activities

01/09/2015–Present

English Language Instructor

Khazar University, Baku (Azerbaijan)

Responsible for planning and preparing lessons

Designing and developing teaching materials

Delivering lectures, seminars and tutorials

Assessing students' coursework

Monitoring students' progress setting and marking examinations

Supporting students through an advisory role

01/09/2015–01/01/2016 **English Language Instructor**

Baku State University

Responsible for planning and preparing lessons

Delivering lectures, seminars and tutorials

10/01/2015–10/08/2016

Intern in International Relations and Management

Fidesz Youth Organization, Budapest (Hungary)

Conducting and evaluating programs and activities regarding international cooperation

Developing a forecast on international policies and trends.

Collaborating with international institutions.

Providing statements for the media on foreign policies and activities.

05/11/2010–06/11/2010

Observer

Parliament Elections in Azerbaijan, Baku (Azerbaijan)

Observing and monitoring the entire electoral processes

Researching political trends

Collecting and compiling party information

Preparing detailed reports

Analyzing political mission statements

Documenting critical and key incidents and monitoring adherence to norms and policies

22/05/2010–29/05/2010

Translator / Project Manager

VII Council of Europe Conference of Ministers, Baku (Azerbaijan)

Rendered assistance as a translator and project manager

Enhanced communication by conveying information accurately from one language to another in writing assisted with cross communications

Prepared minutes of discussions related to equality of men and women

EDUCATION AND TRAINING

10/11/2014–Present

PhD in International Relations

Khazar University Baku (Azerbaijan)

31/01/2013–15/07/2014

M.A in English Studies

Eötvös Loránd University, Budapest (Hungary)

Linguistics

Gender in Australia

American culture

Irish history

Best rest of Shakespeare

15/09/2008–15/09/2012

B.A in English Language

Khazar University, Baku (Azerbaijan)

Academic writing

English - Arabic translation

English through movies

Ongoing issues

English literature

PERSONAL SKILLS

Mother tongue(s) Azerbaijani

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Turkish	C2	C2	C2	C2	C2
Russian	C2	C2	C1	C1	B2
English	C2	C2	C2	C2	C2
Arabic	A1	A2	A2	A2	B1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- Being able to communicate effectively
- Excellent interpersonal communication skill
- Active listener and persuasive speaker
- Ability to communicate in intercultural environment
- Excellent presentation and negotiation skills
- Excellent written and verbal communication
- Confident speaking ability

Organisational / managerial skills

- Efficient problem solver
- Excellent customer relationship management
- Delegating tasks or responsibilities
- Able to coordinate several tasks simultaneously
- Able to handle challenges
- Enjoy working with public and diverse populations
- Excellent common sense, judgment, and decision-making abilities
- Excellent interpersonal and analytical skills

Job-related skills

- Ability to work in team and individually
- Adaptive and fast learning\
- Efficient time management
- Creative thinking and problem solving
- Well motivated
- Leadership
- Ability to coordinate
- Responsible

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

MS Office
 Word Processing
 Spreadsheets
 iOS

ADDITIONAL INFORMATION

Publications

Publication: Women's Socio-Political Status in Iran after revolution of 1979
 Year: 2016
 Publisher: Гілея: науковий вісник (Ukraine)

Publication: Paradigms of modern public and social life
 Year: 2015
 Publisher: Azerbaijan National Academy of Sciences

Publication: Oil Strategy of the United States
 Year: 2015
 Publisher: Гілея: науковий вісник (Ukraine)

Publication: United States' policy in South Caucasus
 Year: 2015
 Publisher: Гілея: науковий вісник (Ukraine)

Certification

Participated in Model OSCE Conference (May 2009)

Participated in III Security Forum of the Southern Caucasus – Baku, Azerbaijan (December 2010)

Participated in the workshop “Azerbaijan and the Eastern Partnership” Organized by Robert–Bosch–Stiftung, Konrad–Adenauer–Stiftung e.V, and Security Forum of the Southern Caucasus. Baku, Azerbaijan (December 2010)

NATO's role in South Caucasus, conference organized by NATO International School in Azerbaijan with the support of the Ministry of Foreign Affairs of the Republic of Azerbaijan, April, 2010, Baku, Azerbaijan

Projects Organized concert of Hungarian and Azerbaijani composers (April 2013)
Tourism days in Hungary (November 2014)

References Khalida Gasimova, Lecturer at Aydin University. Adnan Kahveci Biv. No. 78, Bahcelievler, 34180, Istanbul, Turkey. Phone: +904441428. Email: khalidagasimova@aydin.edu.tr

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